

NW CHD Board Meeting Summary Notes 13th October 2021

Chair: Nayyar Naqvi, Emeritus Consultant Cardiologist



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Date of Next Meeting: Monday 24th January 2022 10am-12noon11	



Item 1 – Welcome & Apologies

Present:

Abby Peters (AP)	Associate Director of Strategy and Partnerships	Alder Hey Children's Hospital NHS Foundation Trust
Caroline Jones (CJ)	Clinical Lead & Consultant Fetal & Paediatric Cardiologist	Alder Hey Children's Hospitals NHS FT
Helen Sanderson	Network Manager	NW CHD Network
Gopi Vemuri (GV)	Consultant in Neonatology & Paediatrics	Manchester University NHS FT
Gordon Gladman (GG)	Network Clinical Director & Consultant Paediatric Cardiologist	NW CHD Network
Janet Lamb (JL)	PPV Representative	NW CHD Network
Janet Rathburn (JR)	PPV Representative	NW CHD Network
Jemma Blake (JB)	Clinical Data Manager	NW CHD Network
Jill Moran (JM)	Network Support Officer	NW CHD Network
Linda Griffiths (LG)	Lead Nurse	NW CHD Network
Mike Bowes (MB)	Consultant Paediatric Cardiologist	Alder Hey Children's Hospital NHS FT
Nayyar Naqvi OBE (Chair) (NN)	Emeritus Consultant Cardiologist	Wrightington, Wigan & Leigh NHS FT
Phil Rigby (PR)	Service Specialist (Specialised Commissioning Team)	NHS England and NHS Improvement – North West Region
Rafael Guerreo (RG)	Consultant Congenital Cardiac Surgeon	Alder Hey Children's Hospitals NHS FT
Rengan Dinakaran (RK)	Consultant Paediatrician	Lancashire Teaching Hospitals NHS FT
Reza Ashrafi (RA)	ACHD Consultant Cardiologist	Liverpool Heart & Chest NHS FT
Rob Johnson (RJ)	Consultant Paediatric Cardiologist	Alder Hey Children's Hospitals NHS FT
Sarah Vause (SV)	Consultant Obstetrician in Fetal & Maternal Medicine	Manchester University NHS FT



Apologies:

Andrea Richards (AR)	Specialised Planner – Cardiac Services	Welsh Health Specialised Services Committee
Bernard Clarke (BC)	Consultant Cardiologist	Manchester University NHS FT
Clair Noctor (CN)	Cardiac Specialist Nurse	Manchester University NHS FT
Damien Cullington (DC)	Consultant Adult Congenital Cardiologist / ACHD Clinical Lead	Liverpool Heart & Chest Hospital NHS FT
Dan Short (DS)	Project Manager	NW CHD Network
Matt Sandman (MS)	Consultant Paediatrician	Ysbyty Glan Clwyd Hospital
Rachael Barber (RB)	Consultant Paediatric Intensivist/Deputy Medical Director/RMCH Paediatric Clinical Lead	Manchester University NHS FT
Vasileious Papaioannou (VP)	Consultant in Neonatology & Paediatrics	Liverpool Heart & Chest Hospital NHS FT

Declarations of Interest: None

Item 2 – Board Notes & Action Tracker

Meeting notes from NWCHD Network Board meeting on 28th June 2021 were circulated prior to the meeting. No comments or amendments to record and all agreed accurate record.

Action 33 – Network MOU – HS has met with Andrea Richards – Welch Commissioner, however, contact with Dr Van Der Mere & new PECSIG from IoM still outstanding – **IN PROGRESS**.

Action 36 – Network Operational Delivery Group – Terms of Reference under review/improvement – some members of the Operational Group met in September to review the comments/amendments of the TOR. The revised TOR will be sent out to the full Operational Group members in due course with a meeting to be arranged for November – **IN PROGRESS**.

Action 38 – RMCH Resources. **Admin Post** - (B4) has now been recruited to (hours TBC). **Locum Consultant** - An offer has to a candidate who has worked with us here as a trainee before – start date TBC pending recruitment checks etc Interviews for admin support were planned week of 3rd May – require update on progress. **IN PROGRESS**.



Action 39 – NCARDRS – Update received from Nicola Miller 02/08/21: Where there are MOU's in place between trusts data can be released to a named senior person. Template request form available – **ACTION TO BE CLOSED**.

Action 43 – Governance Structure – HS circulated to the Board, no comments received, for further agreement on today's agenda – **ACTION TO BE CLOSED**.

Item 3 - Regional Updates

Caroline Jones, Consultant Paediatric Cardiologist Paediatric Clinical Lead, Alder Hey Children's Hospital NHS FT:

- Suggestion for next agenda: Update to be coupled with Data Update.
- Returned to full clinic templates and running as per pre-Covid capacity.
- Short follow up windows are coming down.
- Outpatients running well – clearing new patient backlog, running an 18-week timetable.
- Referral Guidance for Paediatric Cardiology now available via the Network.
- Clinics around the Network all running well, with variable backlogs in different areas.
- Surgery continues for all patients in categories 1—4. Some PICU pressures in terms of capacity – starting to see some of the winter pressures emerging. Some surgical cases cancelled.
- Cath lab waiting list is short.
- Imaging – increases like due to high demand and utilising more in clinical practice. Shortage of Paediatric Cardiac Anaesthetists.

Sarah Vause, Consultant Obstetrician in Fetal and Maternal Medicine and Medical Director of Saint Mary's Hospital:

- Increasing focus nationally as a result of the Ockenden Report, on maternal medicine services, which includes obstetric services for adult congenital heart disease.
- Guidelines for 'CHD within Pregnancy' for Greater Manchester and Eastern Cheshire Internal Medicines Group, is due for renewal. A draft has been submitted to the Maternal SCN Board, GG requested SV to send guidelines to the NW CHD Network once ratified by the GMEC Maternity SCN.



MRI Update, Helen Sanderson, NW CHD Network on behalf of Manchester:

- HS reported that MRI/LHCH were meeting to re-establish better engagement between to the two centres and have been undergoing a data validation. They will start to provide this data to the Network in the next couple of weeks. The MIAA report for MRI is now with Commissioners – PR to give an update on today's agenda.

Level 3 – Gordon Gladman, Clinical Network Director, NW CHDN:

- Regular meetings with PECSIG group – met last on 11th October.
- All clinics running with few backlogs.

Paediatric Update – Caroline Jones, Consultant Paediatric Cardiologist Paediatric Clinical Lead, Alder Hey:

Fortnightly meetings now taking place with Manchester and Alder Hey to look at delivery and to start the single service for paediatrics, including some meetings with HR representation being set up before end of December. An update to be provided for the January Board.

Item 4 – Clinical Governance SOP

- LG thanked Dan Short, Project Manager, NW CHD Network for contribution to this piece of work, Dan is currently on paternity leave.
- Clinical Governance SOP now available on the Network website.
- Agreed a Clinical Governance meeting every six months. Please see slides below for further information.



NWCHDN_22_Clinical
_Governance_SOP_FIN

Item 5 – Data Update

Jemma Blake, Clinical Data Manager, NW CHD Network. Please see slides below for further information.



Board data update
Oct 2021 - Jemma Bla



Item 6 – NICOR Data Update

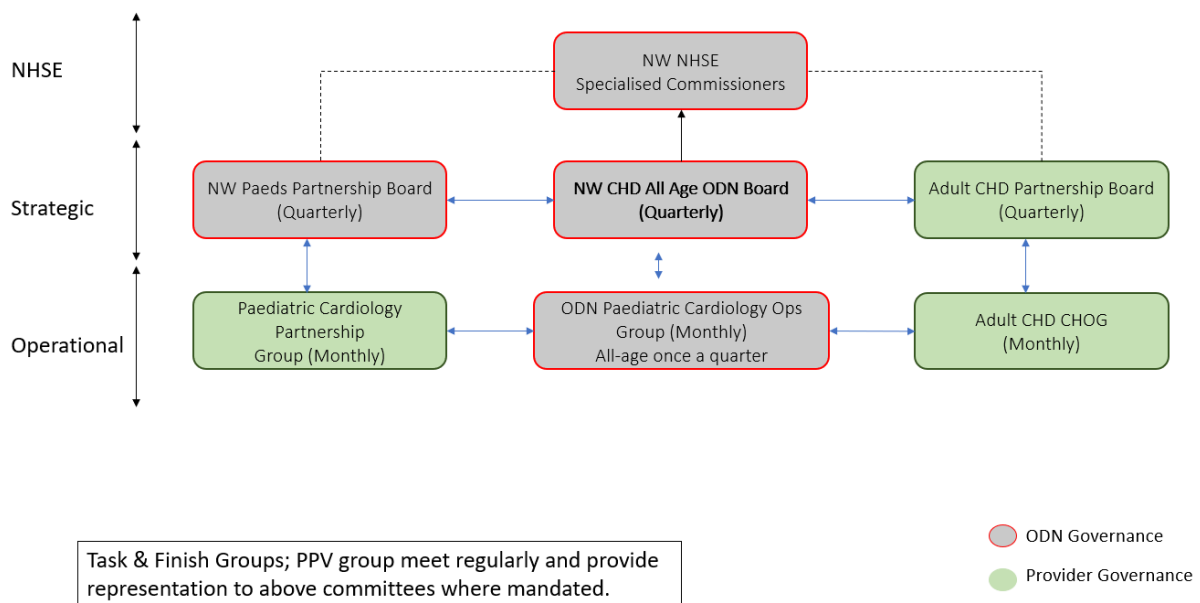
Jemma Blake, Clinical Data Manager, NW CHD Network. Please see slides below for further information.



NICOR Presentation
for Board Oct2021 - J

Item 7 – New Governance Structure

HS confirmed that the new Governance Structure below has now been approved and asked for Board sign-off – All Agreed.



Item 8 - Risk Register (Risk Score >12)

Discussion of risks included:

CHD Network Risk Register Summary (13.10.2021)

(2332) Challenges to finding a solution to providing a "single service" model for paediatric cardiology may result in delays to patient treatment. This may result in potential harm due to inequitable service provision across the paediatric congenital heart disease operational delivery Network in the North West (18)
NEW (2383) Psychology provision not meeting minimal NHSE Standards. Currently only able to focus on more severe presentations or crisis management for patients. Therefore risk of negative impact on mental health of patients by not being able to provide timely care to avoid exacerbation or progression of presentation (16)
(2339) Back logs in Blackpool could cause potential delays to treatment resulting in potential harm to patients (12)
(2284) Inability to store and share images in a suitable format may result in potential delays in clinical decisions and management plans being made for patients (12)
(2331) Fetal Nurse provision is not equitable across the Network (12)
(2375) (NWTs) is not commissioned to transfer high dependency (non-ventilated) patients with complex heart failure who need to be assessed/treated in transplant centres across the UK. Potential delay or inability to transfer patients for transplant assessment in a timely manner. (10)
(2285) Impact of COVID-19 Pandemic on the ability of providers within the North West Congenital Heart Disease Network to continue to provide normal services and impact on the CHD ODN to monitor the situation operationally (9)
(2276) No Network database therefore unable to collect data and therefore fails to meet NHS England Congenital Heart Disease (CHD) standard F10 (L1) (9)
NEW (2465) No access to dental treatment for patients with complex ACHD requiring GA risks causing delays in congenital heart surgery/intervention where dental treatment is required prior to their procedure. Patients will have an increased risk of developing endocarditis (9)
NEW (2464) Long term sickness amongst ACHD Consultant Team risks creating further backlogs of patients waiting to be seen and the inherent risks that poses to patient care (9)
(2336) Not all peripheral centres providing paediatric cardiology services have a Paediatrician with Expertise in Cardiology (PEC). Risk of delays in diagnosis, families having to travel to Level 1 and 2 Centres and care not being delivered close to home (9)
(2280) No effective learning and sharing of outcomes from incidents is occurring at Network Level. This is required by the NHS England Congenital Heart Disease Standards 2016 (F4). Risk that poor practice may go unnoticed and continue (6)
(2282) Unable to monitor providers against the required NHS England Congenital Heart Disease Standards (2016) (6)

Item 9 – Single ACHD PTL (Patient Treatment List)

Helen Sanderson, Network Manager, NW CHD Network.

- Reported this project is currently on hold.
- A PID was written by the Network and presented to the ACHD Partnership Board.
- Awaiting engagement from MRI, this is being addressed.
- An update on this project will be presented at the January Board meeting.

Item 10 – Patient Representatives Update

Janet Rathburn, PPV Representative & Chair of PPV Group & Janet Lamb, PPV Representative.

The PPV Group have been discussing the following:

- Going forward the PPV Group will meet monthly for two hours.
- Recently discussed PPV roles and making sure that all members views are heard and valued.
- Agreed to focus on Patient Experience.
- Future Focus Group topics include - stories of how patients & families cope and support on how to apply for benefits.



- NHS Future Platforms – a platform has been set up for the PPV Group to share work.
- Leaflets – several in the pipeline – currently focusing on the PPI leaflet. A draft has been drawn up – Anna Harrison from LHCH attended a recent PPV meeting to go through this with the group and a future meeting will be set up for final agreement/decisions.
- Education Day for families to be arranged in Spring 2022.
- An update meeting with the Network has been set up for 3rd November with Helen Sanderson attending.
- Learning Disabilities Group is progressing well.
- Paediatric Communication Questionnaire is now live! Thank you to all those parents and providers who contributed compiling this questionnaire.
- Admin Support – the group feels further admin support would be appreciated to produce full meeting notes; however, the group is also how time consuming this task is.
- Request for Data information to be sent in advance of future Board meetings.
- MIAA Report – the group is disappointed that they have still not received feedback on the findings of the audit.
- The Group would like to say thank to Joe Downie for all his hard work and they look forward to working with Phil Rigby.

Item 11 – Commissioner Update

Phil Rigby, Service Specialist (Specialised Commissioning Team), NHS England & NHS Improvement – North West Region:-







- Commissioning Team Update – new members of the team are being recruited and PR will be passing on some of his current responsibilities to focus on the CHD.
- Important to focus on Data going forward in terms of some the challenges the Network faces both in understanding the data and how to access it.
- MIAA report – now received from MFT with their comments. Following review by Commissioners, the Medical Director and Head of Quality, a formal response will be produced. The report will also be discussed at the Commissioning Senior Leadership meeting next Monday.
- Single Patient List (SPL) – to be discussed at the Senior Leadership Meeting.



Item 12 – Ratification

Linda Griffiths, Lead Nurse, NW CHD Network.

The Following documents have been through a process of writing and consultation and ratification. They are now ready to be signed off at the NW CHD Network Board

Documents for Final sign off at Network CHD Board 13/10/2021				
Document Reference	Title	Sign off by	Date	Document
NWCHDN_Website_01	Fetal Pathway for Network website	Paed RT&FG	19/07/2021	 NWCHDN_Website_01_Fetal Pathway_29-C
NWCHDN_23	Paediatric Cardiac MDT SOP	Paed RT&FG	18/08/2021	 NWCHDN_23_Paediatric Cardiac MDT_SOP
NWCHDN_24	Paediatric Cardiac MDT TOR	Paed RT&FG	18/08/2021	 NWCHDN_24_Paediatric Cardiac MDT Tern
NWCHDN_27	Safe Waiting List Management	Paed RT&FG	18/08/2021	 NWCHDN_27_Safe Waiting List Managen
NWCHDN_22	Clinical Governance SOP	Paed RT&FG ACHD RT&FG	23/08/2021	 NWCHDN_22_Clinical Governance_SOP_FI
NWCHDN_11	Transition SOP	Paed RT&FG ACHD RT&FG	03/09/2021	 NWCHDN_11_Transition SOP_FINAL_02-0€

Item 13 – Any Other Business

HS – the Board agenda is predominantly produced by the Network, if any members do have any items to add for the January meeting, please do put them forward.

Date of Next Meeting

Monday 24th January 10am-12noon

Wednesday 27th April 10am-12noon

Friday 15th July 10am-12noon

Monday 17th October 10am-12noon

